

Request for NCTE Cosponsored Speaker

An NCTE Cosponsored Speaker is available to each group usually only once each year (see page 1 for exception).

Please complete and mail to **Division Director of Communications and Affiliate Services, NCTE, 1111 W. Kenyon Road, Urbana, IL 61801-1096**; call 1-800-369-6283, ext. 3634; fax 217-278-3760 (Attention: Affiliates), e-mail mdavis@ncte.org. Be sure to keep a copy for your records.

Name of Affiliate/TYCA Regional: _____
(Please spell out full name.)

Location of Meeting _____
(Hotel or School, Street Address, City, State, Telephone Number)

Number of Persons Expected to Attend: _____
(_____ elementary _____ middle school _____ secondary _____ 2-yr. College _____ 4-yr. college)

Theme or Focus of Meeting: _____

Day(s)/Date(s) of Meeting (e.g., Thurs./May 3–Sun./May 6, 2005): _____

	DESIRED SPEAKER (in order of preference)	DESIRED TOPIC
1.		
2.		
3.		

Expected Cosponsored Speaker Activities:

Date(s): _____ Time allotted for speaker presentation (*actual speaking time, e.g., 1 hour and 35 minutes*) _____

_____ To deliver address **OR** _____ To present major workshop
 _____ To attend _____ breakfast _____ lunch _____ dinner
 _____ To meet with affiliate/TYCA regional board
 _____ To meet with local news media (_____ TV _____ radio _____ paper)
 _____ Other: _____

Contribution to be forwarded to the Cosponsored Speakers Fund after the meeting: \$ _____
 (Please remember that the affiliate/TYCA regional will be responsible for the above amount as well as all the onsite expenses for the speaker.)

Signature of Affiliate/TYCA Regional Representative

School or Office Phone (include area code)

Street Address

Home Phone (include area code)

City, State, Zip

E-mail Address

Request for NCTE Exhibit Kit

() Check here if you also wish to order an NCTE Exhibit Kit. The kit will arrive in one box weighing 35–40 pounds. In addition to sample NCTE publications, NCTE Exhibit Kits include membership applications, copies of the *NCTE Catalog*, and NCTE policy statements. **Allow six weeks for receipt of an Exhibit Kit.**

Ship kit to (if different from person or address above):